



Please request 2 weeks in advance.

MCCS CAMP FUJI TRIPS TRANSPORTATION REQUEST Form

Today's date:

Request/Invoice #
(To be completed by MCCS)

To: Camp Fuji MCCS Trips Transportation and Recreation office

1. Request the following motor vehicle transportation support: *(complete sections a thru c if starting point is Camp Fuji)*

- a. Depart transportation request date:
- b. Number of Passengers requested to transport:
- c. Time vehicle requested: Pick up location: Destination:
- d. Return transportation request date: *(please indicate if MCCS Camp Fuji Transportation is required)*
- e. Number of Passengers requested to transport:
- f. Time Vehicle requested: Pick up location: Destination: *(applies to "d" and "e" above)*

2. Airport Request information: *(Information required is that portion that applies to MCCS Camp Fuji Transportation)*

a.	Pick up (airport):	Airline:	Flight #	Flight Time:	Date:	Terminal:	# of passengers:
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
b.	Drop off (airport):	Airline:	Flight #	Flight Time:	Date:	Terminal:	# of passengers:
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

- 3 **Unit(required):**
- 4 **Customers Name:**
(please provide the name of the individual completing this form and submitting)
- 5 **Duty phone Number:** Cell phone number (optional):
- 6 **E-mail Address:**

I understand that this fee must be paid to MCCS Camp Fuji trips transportation and recreation office at a minimum of **5-7 days** prior to the **date vehicle requested** above, during the hours of 1100-1430, 1530 - 1830 **Monday thru Friday**. In the event payment is not made to MCCS Camp Fuji by the required **5 days** prior to the **date vehicle requested** above, the request will be cancelled without obligation of notification of the cancellation to the requester by MCCS Camp Fuji.

Customers signature:

** Appropriate civilian attire is required on all MCCS vehicles while on liberty.*

Transportation Section:

Estimate for this service is:

The above vehicle request is: Approved / Disapproved by

The reason for disapproval:
For more information please contact 224-8657 or E-mail nagatam@okinawa.usmc-mccs.org

Payment is by: